



# **Merchandise Coordinator**

*General Committee Position*

---

**Reports to** Junior Vice President/Executive Committee/General Committee

## **Special Skills Required**

- Well Organised
- Energetic & enthusiastic
- Diligent & Attention to detail
- Trustworthy

## **Duties**

- Control the sales of all club clothing and merchandise
- Maintain adequate stock of shorts, socks, polo shirts, jackets etc
- Set up display & sales area of club merchandise
- Provide updates as required on stock control, sales information and pricing
- Source providers for clothing and merchandise and meet with them as required